COLUMBIA RIVER
MARITIME MUSEUM
ASTORIA / OREGON

Lobby Docent

Lobby docents orient visitors at the map in the Klep Building, in the Gallery of Opportunity between Klep and the Warnock Building, and in the Boathouse of the Warnock Building.

They share knowledge about the Columbia River and of the museum, and they should be comfortable speaking to groups of visitors. Lobby docents should be able to answer basic questions about the Columbia River, cargo ships, Coast Guard stations (air station and motor lifeboat station), bar pilots and river pilots, and the Columbia River bar area.

General duties:

- The volunteer will check in with the Front Desk and the Volunteer Coordinator for updates about the museum to share with guests.
- The volunteer may give out maps and other information supplied by the Front Desk or the manager of Visitor Services (or by the Volunteer Coordinator).
- The Lobby Docent will be aware of visitor needs and suggest items in the Comfort Cart or other items that help with the enjoyment of the museum.

Training: Volunteer greeters are required to attend at least one session of the docent training designated for volunteers who serve as any kind of role in the docent program. They should have shadowed another volunteer or staff member (as coordinated through the Volunteer Coordinator) in this role before serving on their own.

Time Commitment: Shifts are generally two hours long in the mid-morning or midday.

Who to Report to: Volunteer Coordinator, Education Supervisor, or Education Director